

# Important Information about the Port of Pittsburgh Commission Small Grant Program

*It is the mission of the Port of Pittsburgh Commission to promote the commercial use and development of the waterway-intermodal transportation system and to integrate that system into the economic, recreational, environmental and intermodal future of the residents and industries of Southwestern Pennsylvania.*

## **What is it?**

*The Port of Pittsburgh Commission Small Grant Program is designed to aid eligible entities advance small to medium-sized projects that might not otherwise qualify for other grant assistance. Grants range in size from \$5,000 to \$20,000 but the Commission will only award a maximum of \$100,000 per year. Applications are accepted beginning on July 1 each year and the awards are announced in March of the following year.*

## **Who is eligible?**

*Applicants must be non-profit entities or local units of government with a project that directly relates to the rivers or streams within the twelve-county Port of Pittsburgh district. The twelve counties are Allegheny, Armstrong, Beaver, Blair, Butler, Clarion, Fayette, Greene, Indiana, Lawrence, Washington, and Westmoreland.*

## **What constitutes an eligible project?**

*An eligible project is one that directly relates to the waterways, promotes economic development and is sustainable. It may be educational, recreational, environmental or touristic in nature and must be submitted by an eligible applicant. The submitted project may not be for the operation of any marine freight terminal nor be used to subsidize the operation of a terminal so as to create unfair competition with private marine freight terminals.*

## **What criteria will be used to evaluate a grant application?**

- *Eligibility*
- *The purpose of the project*
- *Ability of applicant to undertake and complete proposed project*
- *Commitment of other funding sources*
- *Relationship of the project to the mission of the Port of Pittsburgh Commission*
- *Other (as deemed appropriate by each individual project)*

## **How is the funding disbursed?**

*Once a grant agreement has been executed, work may commence on the project. Progress reports to the Commission will be due with each request for reimbursement. Properly documented invoices for incurred costs should accompany the report. Upon review of the report and approval of the submitted costs, the grantee will receive a check from the Commonwealth of Pennsylvania in approximately 45 days.*